**PhD - M3 Transition Checklist**

Use the check list below to ensure that you are prepared to complete the MD/PhD Program

# September - December

[ ]  Submit date for dissertation defense (**September** of year prior to MD clerkships)

[ ]  Update medical health requirements and immunization including updated flu shot (**October**)

[ ]  Attend registration Town Halls and campus day to learn about clerkships, registration and clerkship sites.

# January - March

[ ]  Register for MD2 6800 Preparation for Clerkships (10 credits; **January 1st**)

[ ]  Participate in Clerkship Campus Preference Survey (Submit Clerkship Site Preference - **by January 10th**)

[ ]  Complete dissertation defense prior to **February 15th**

[ ]  Meet with Enrollment Management prior to return to M.D. curriculum (February) Review transition needs

[ ]  Register for M3 Clerkship Campus Placement by **March 10th**

[ ]  Provide proof of BLS (ACLS re-certification will be offered at start of M3) by **March 10th**

# April

[ ]  Complete Clinical skills refresher “Bootcamp” (Part of Preparation for Clerkships)

[ ]

[ ]

# Annual PhD Program / Admissions and Enrollment Management Meetings

**January** - Meeting to review checklists and calendar

MD/PhD Director, MD/PhD coordinator, and enrollment management

**September** - Meeting to review transitioning students back to M3

MD/PhD Director, MD/PhD coordinator, and enrollment management

MD/PhD coordinator will meet with Enrollment management **quarterly** to update (student email access, requirement changes, etc… LOA should automatically trigger, but…)